

# FIG Trampoline & Tumbling World Cup Competition Invitation letter and directives



## World Cup Trampoline & Tumbling Zielona Gora, Poland 4-5 September 2009



**Dear FIG Affiliated Member Federation,**

Following the decision of the FIG Presidential Commission, the Polish Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official FIG event. Please find herein below the Invitation letter and the directives:

<b>HOST FEDERATION</b>	Polish Gymnastic Association Address: Wiejska 12 street, 00 – 480 Warszawa, Poland e-mail: <a href="mailto:kontakt@pzg.pl">kontakt@pzg.pl</a> website: <a href="http://www.pzg.pl">www.pzg.pl</a>
<b>ORGANISING COMMITTEE</b>	Stowarzyszenie Akrobatyki Sportowej w Zielonej Gorze Urszuli 22 street, 65 – 147 Zielona Gora Poland Contact person: Boguslaw Sulkowski Tel.: +48 68 324 84 58 / 59 Fax: +48 68 324 84 57 e-mail: <a href="mailto:dyrektor@lfs.zgora.pl">dyrektor@lfs.zgora.pl</a> website: <a href="http://www.pzas.org.pl">www.pzas.org.pl</a>
<b>FIG</b>	Fédération Internationale de Gymnastique (FIG) Contact person: Ulf Andersson 12 Avenue de la Gare 1003 Lausanne Switzerland Tel : +41 21 321 55 10 / +41 21 321 55 16 (direct) Fax: +41 21 321 55 29 e-mail: <a href="mailto:uandersson@fig-gymnastics.org">uandersson@fig-gymnastics.org</a> website: <a href="http://www.fig-gymnastics.com">www.fig-gymnastics.com</a>
<b>LOCATION</b>	ZIELONA GORA, Poland
<b>DATE</b>	From 4 <sup>th</sup> to 5 <sup>th</sup> September 2009
<b>VENUE</b>	Hala Sportowa MOSiR Zielona Gora Urszuli 22 street, 65 – 147 Zielona Gora, Poland Tel.: + 48 68 324 84 58 / 59 Fax: + 48 68 324 84 57 e-mail: <a href="mailto:dyrektor@lfs.zgora.pl">dyrektor@lfs.zgora.pl</a>
<b>APPARATUS SUPPLIED</b>	- Trampoline: 4 EUROTRAMP 4/6 mm bed - Tumbling-track: Acrosport
<b>RULES AND REGULATIONS</b>	The competition will be organized under the following FIG rules and regulations, as valid in the year of the competition, except for any deviation mentioned in the Invitation letter and the directives: <ul style="list-style-type: none"> <li>• Statutes</li> <li>• Technical Regulations</li> <li>• Code of Points</li> <li>• Medical Organization of the Official FIG Competitions</li> <li>• Doping Control Rules</li> <li>• FIG Media Guidelines</li> </ul>



	<ul style="list-style-type: none"> <li>• FIG Apparatus Norms</li> <li>• FIG Advertising and Publicity Rules</li> <li>• Regulations for Awards Ceremonies</li> </ul> <p>and subsequent decisions of the FIG Executive Committee</p>																																													
<b>FEDERATIONS INVITED</b>	The organising federation will invite all FIG Member Federations in good standing who have paid their annual membership fee for Trampoline.																																													
<b>PARTICIPATION</b>	<p>The maximum size of the invited delegation is as follows:</p> <table border="1"> <thead> <tr> <th></th> <th>TRA individual M/W</th> <th>TRA synchro M/W</th> <th>TUM M/W</th> <th>Joint/ Total</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Team Manager</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Coach</td> <td>1/1</td> <td>---</td> <td>1/1</td> <td>4</td> </tr> <tr> <td>Gymnasts</td> <td>4/4</td> <td>2 pairs/2 pairs</td> <td>4/4</td> <td>24</td> </tr> <tr> <td>Doctor</td> <td>1</td> <td>---</td> <td>1</td> <td>1</td> </tr> <tr> <td>Physiotherapist</td> <td>1</td> <td>---</td> <td>1</td> <td>2</td> </tr> <tr> <td>Judges</td> <td>2</td> <td>---</td> <td>2</td> <td>4</td> </tr> <tr> <td><b>Total</b></td> <td><b>16</b></td> <td><b>10</b></td> <td><b>16</b></td> <td><b>37</b></td> </tr> </tbody> </table> <p>Out of competition gymnasts will not be accepted</p>		TRA individual M/W	TRA synchro M/W	TUM M/W	Joint/ Total	Head of Delegation	1	1	1	1	Team Manager	1	1	1	1	Coach	1/1	---	1/1	4	Gymnasts	4/4	2 pairs/2 pairs	4/4	24	Doctor	1	---	1	1	Physiotherapist	1	---	1	2	Judges	2	---	2	4	<b>Total</b>	<b>16</b>	<b>10</b>	<b>16</b>	<b>37</b>
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<b>AGE LIMITS</b>	17 years (born in 1992 or before) for all disciplines. <b>Note:</b> <i>gymnasts who have participated in a Senior World Championships, Senior Continental Championships, World Cup competitions or Multi-sport Games, may <u>not</u> participate in Junior competitions afterwards.</i>																																													
<b>REGISTRATION DEADLINES</b>	<p>Provisional, Definitive and Nominative Registrations must be completed as follows:</p> <table border="1"> <tbody> <tr> <td>Provisional registration:</td> <td>4<sup>th</sup> May 2009</td> </tr> <tr> <td>Definitive registration:</td> <td>3<sup>rd</sup> July 2009</td> </tr> <tr> <td>Nominative registration:</td> <td>4<sup>th</sup> August 2009</td> </tr> </tbody> </table> <p>Entries will only be accepted from FIG Member Federations. Late entries will be considered as invalid and will be refused.</p>	Provisional registration:	4 <sup>th</sup> May 2009	Definitive registration:	3 <sup>rd</sup> July 2009	Nominative registration:	4 <sup>th</sup> August 2009																																							
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<b>ENTRY FEES</b>	<p>The cost for the entry fee is <b>100 EURO</b> per gymnast.</p> <p>The invited participating federations must pay for all entry fees. At the time of the Definitive entry (3<sup>rd</sup> July 2009) 100% of the entry fee must be paid to the OC. The entry fee is not refundable.</p> <p>Entries without payment of the entry fees will be considered as invalid and will be refused.</p>																																													
<b>ACCREDITATION</b>	<p>Accreditation will be held at the competition venue. Each delegation will be taken to the accreditation desk upon arrival. The following items will be checked there:</p> <ul style="list-style-type: none"> <li>- Total payment of accommodation</li> <li>- Insurance – every delegation member needs a valid insurance</li> <li>- National anthem (on CD) and national flag (150 x 100 cm)</li> </ul> <p>Your accreditation badge will be available here. Please wear your accreditation visibly at all times.</p>																																													
<b>PLANNED COMPETITION FORMAT</b>	<p>The World Cup Competitions consist of Qualifications and Finals.</p> <p><u>Qualifications:</u> No qualifications must be held if there are less than 9 participants in a category.</p> <p><u>Finals:</u></p> <ul style="list-style-type: none"> <li>• The top eight gymnasts or pairs from the Qualification are qualified for the Finals.</li> <li>• Max. 2 individuals or 1 pair per country are allowed in the Final in each</li> </ul>																																													



	<p>category.</p> <ul style="list-style-type: none"> <li>• In addition, the host federation will be allowed one man or one woman in individual Trampoline, 1 pair (male or female) in Synchro, and one man or one woman in Tumbling, in case that it is not represented at all in individual Trampoline, Synchro or Tumbling.</li> <li>• Such “Wild Card” gymnasts or pairs must have participated in the qualification.</li> <li>• “Wild Card gymnasts” will receive medals and prize money, but they will not receive any World Cup Points.</li> <li>• Ties at any place will be broken as mentioned in the Technical Regulations.</li> </ul>
<b>PRELIMINARY SCHEDULE</b>	<p><b><u>Wednesday 2<sup>nd</sup> September 2009</u></b> Arrival of delegations</p> <p><b><u>Thursday 3<sup>rd</sup> September 2009</u></b> Training and podium training</p> <p><b><u>Friday 4<sup>th</sup> September 2009</u></b> Qualification Rounds: TRA individual, TRA synchro, TUM</p> <p><b><u>Saturday 5<sup>th</sup> September 2009</u></b> All finals</p> <p><b><u>Sunday 6<sup>th</sup> September 2009</u></b> All day - Departure of the delegations</p> <p><i>The above schedule is subject to changes</i></p>
<b>MEDIA</b>	The valid FIG Media Rules will be followed.
<b>MEDICAL</b>	Medical services will be provided by the Organizing Committee during training and competitions. Doping controls can be organised by the local authorities and will be according the rules made by WADA and FIG.
<b>VISA</b>	Please verify immediately with your travel agent or the Polish Embassy or Consulate in your country if a visa is required for your travel to Poland. The Organizing Committee will be happy to assist each delegation member with an official invitation letter, provided that the request is made before <b>3<sup>rd</sup> July 2009</b> . The request must include the full name, date of birth, gender, function, passport number, passport expiry date, and the arrival and departure dates of the delegation member.
<b>INSURANCE</b>	The Royal Belgian Gymnastics Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations (Section 1, article 12.10) foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The OC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient coverage must inform the OC in advance. The OC will subsequently offer insurance at the federation's own's charge as follows: <b>€ 50</b> per person/day.
<b>INTERNATIONAL TRANSPORTATION</b>	The members of the invited participating federations must pay for their international transportation.
<b>LOCAL TRANSPORTATION</b>	<p>Delegations that book their accommodation through the OC will be offered free transport (provided notification of flight or train details has been given prior <b>4<sup>th</sup> August 2009</b>) from Zielona Gora railway station.</p> <p><u>The nearest airports:</u></p> <ul style="list-style-type: none"> <li>- Berlin (Tegel, Tempelhof, Schonefeld): 150km (3,5 h by bus from Zielona Gora)</li> <li>- Poznan – Lawica Airport: 110km from Zielona Gora (2,5 h by bus from</li> </ul>



	<p>Zielona Gora) - Wroclaw Airport: 150km from Zielona Gora (2,5 h by bus from Zielona Gora)</p> <p>The Organizing Committe will provide the transportation from airports to Zielona Gora and back. The participants will have to pay for this transport: airports Tegel, Tempellhof, Schonefeld – 50 euro per person, airports Poznan and Wroclaw – 40 euro per person.</p> <p>Precise arrival and departure schedules must accompany the Nominative Entry.</p>
<p><b>ACCOMMODATION</b></p>	<p><b>Hotel “Polan” ***, Staszica 1a street</b> ( rooms only 1 bed ) 110 euro/day/person – including meals (breakfast, lunch, supper) and banquet.</p> <p><b>Hotel “Srodmiejski” **, Kupiecka street</b> ( roms 2 and 3 bed ) <b>Hotel WOSiR Drzonkow **, Olimpijska street</b> ( roms 2 and 3 bed ) 80 euro/day/person – including meals (breakfast, lunch, supper) and banquet.</p> <p><b>Hotel “Lesny”, Sulechowska street (low cost Hotel *)</b>( roms 2 and 3 bed ) <b>WOSiR Drzonkow – bungalow, Olimpijska street (low cost Hotel *)</b>( roms 2 and 3 bed ) 60 euro/day/person – including meals (breakfast, lunch, supper) and banquet.</p> <p>The prices charged for all the hotel rooms will not exceed the usual hotel rates. The hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating federations must pay for their accommodation costs.</p> <p>At the time of the Definitive entry (<b>3<sup>rd</sup> July</b>) 50% of the accommodation costs must be paid to the OC. Entries without the payment of the 50% of the accommodation costs will be considered as invalid and will be refused. The remaining 50% of the accommodation costs must be paid by <b>4<sup>th</sup> August 2009</b></p> <p>Please note that the federation must cover all bank fees in connection with bank transfers to the bank account of the OC. Cancellations of accommodation between 11<sup>th</sup> and 21<sup>st</sup> August 2009 will be subject to a charge of 50,- EUR per person and between 1<sup>st</sup> September 2009 and arrival and “no shows” will be subject to a charge of 100,- EUR per person to the federation concerned.</p>
<p><b>MEALS</b></p>	<p>Accommodation includes: room + breakfast + lunch + supper + banquet</p>
<p><b>FIG TECHNICAL DELEGATE AND EC MEMBER</b></p>	<p>The FIG Technical Delegate designated by the FIG is Mr Horst Kunze, FIG TRA-TC President.</p> <p>The FIG EC member (if applicable) will be designated by the FIG.</p> <p>The FIG Technical Delegate will serve as President of the Superior Jury.</p>
<p><b>JUDGES AND JURIES</b></p>	<p>The number of Judges’ Panels may be decided by the organizing federation depending on the number of participating competitors and judges. The Judges’ Panel will be set up by a draw – directed by the FIG Technical Delegate – from the judges present at the event.</p> <p>Each participating federation must provide minimum one judge. Failure to do so will result in a fine of CHF2’000.- to be paid to the organizing federation.</p> <p>All judges must participate in the judges meeting.</p> <p>The organizing federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function (minimum category III).</p>



In trampoline gymnastics the judges panels are as follows:

	Ind. TRA	Synchro	TUM
Chair of Judges Panel	1	1	1
Assistant to CJP		1	
Judges for Execution	5	4	5
Judges for Difficulty	2	2	2
Judges for Synchronisation		3	
<b>Total:</b>	<b>8</b>	<b>11</b>	<b>8</b>

**FLAG AND ANTHEM**

Each delegation must bring their national flag and national anthem to the competition.

**PRIZE MONEY**

The organising member federation will pay the following minimum prize money per discipline (amounts in Swiss Francs – CHF) - “discipline” means every Final: TRA Ind. Men, TRA Ind. Women, TRA SYN Men, TRA SYN Women, TUM Men, TUM women.

The prize money, free of any deductible taxes, will be distributed as follows:

Ranking	Prize Money (CHF)
1	1'500
2	1'000
3	500

No prize money, medals and World Cup Series Ranking Lists points will be given, if there are less than 4 participating federations per discipline.

**WORLD CUP SERIES RANKING POINTS**

In principle, the official results and the updated FIG World Cup Series Ranking List will be published on the FIG web site within one working day after the competition.

Separate World Cup Series Ranking Lists are established for every category, beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:

- Trampoline Individual Men
- Trampoline Individual Women
- Trampoline Synchro Men
- Trampoline Synchro Women
- Tumbling Men
- Tumbling Women

For Individual Trampoline and Tumbling, World Cup Points are assigned to the competitors by name.

Trampoline Synchro pairs are listed by name, but considered as an entity.

In case of change of a synchro partner, the synchro pair is considered as a new Pair.

The World Cup Points are assigned to the competitors as follows:

Rank	Tournaments
1	50
2	40
3	30
4	25
5	23
6	20
7	18
8	16



	8	16																				
	9	14																				
	10	13																				
	11	12																				
	12	11																				
	13	10																				
	14	9																				
	15	8																				
	16	6																				
	In the case that less than 4 federations participate in a category, no World Cup Points, no medals and no prize money will be given.																					
<b>WINNER OF THE ANNUAL WORD CUP</b>	<p>The winner of the annual World Cup per category is the gymnast or pair with the highest number of points of the World Cup Series Ranking List after the last event of the year as follows: .</p> <ul style="list-style-type: none"> <li>- If 8 World Cup Competitions take place per year, the best 4 are counted.</li> <li>- If 7 World Cup Competitions take place per year, the best 4 are counted</li> <li>- If 6 World Cup Competitions take place per year, the best 4 are counted</li> <li>- If 5 World Cup Competitions take place per year, the best 4 are counted</li> <li>- If , 4 or 3 World Cup Competitions take place per year all points are counted.</li> </ul> <p>A special award ceremony will be held at the last World Cup Competition of the year in which the World Cup winner will receive the World Cup.</p> <p>In case of a tie in the World Cup Series Ranking List after the last competition of the year, the tie will not be broken.</p>																					
<b>BANK ACCOUNT INFORMATION</b>	<p style="text-align: center;">SWIFT CODE - BREXPLPWMUL                  IBAN - PL 02 1140 2017 0000 4312 0020 6656  <b>BENEFICIENT</b>                  STOWARZYSZENIE AKROBATYKI SPORTOWEJ                  W ZIELONEJ GORZE                  /World Cup/</p> <p>Please integrate the payment's purpose as follows: <b>World Cup</b>                  Your federation is responsible for covering all bank fees in connection with the bank transfers.</p>																					
<b>HOST BROADCASTER</b>	<p><b>TVP 3 Zielona Gora.</b></p> <p>Person in charge of the production: TO BE CONFIRMED</p>																					
<b>DEADLINES</b>	<table border="1"> <tr> <td>Provisional Registration</td> <td><b>04.05.2009</b></td> </tr> <tr> <td>Definitive Registration</td> <td><b>03.07.2009</b></td> </tr> <tr> <td>Nominative Registration</td> <td><b>04.08.2009</b></td> </tr> <tr> <td>Accommodation form</td> <td><b>03.07.2009</b></td> </tr> <tr> <td>Travel Schedule form</td> <td><b>04.08.2009</b></td> </tr> <tr> <td>Visa request form</td> <td><b>04.08.2009</b></td> </tr> <tr> <td>Payment of the entry fee</td> <td><b>03.07.2009</b></td> </tr> <tr> <td>Payment of the accommodation costs (first 50%)</td> <td><b>03.07.2009</b></td> </tr> <tr> <td>Payment of the accommodation costs (last 50%)</td> <td><b>04.08.2009</b></td> </tr> <tr> <td>Payment of the fine for missing judge</td> <td><b>03.09.2009</b></td> </tr> </table>		Provisional Registration	<b>04.05.2009</b>	Definitive Registration	<b>03.07.2009</b>	Nominative Registration	<b>04.08.2009</b>	Accommodation form	<b>03.07.2009</b>	Travel Schedule form	<b>04.08.2009</b>	Visa request form	<b>04.08.2009</b>	Payment of the entry fee	<b>03.07.2009</b>	Payment of the accommodation costs (first 50%)	<b>03.07.2009</b>	Payment of the accommodation costs (last 50%)	<b>04.08.2009</b>	Payment of the fine for missing judge	<b>03.09.2009</b>
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Enclosures:

- Provisional entry form
- Definitive entry form
- Nominative entry form
- Accommodation form
- Travel schedule form



- Visa request form